

# **BYLAWS**

## **Friends of the Huntingdon County Library**

### **Huntingdon County Library**

**330 Penn Street**

**Huntingdon, PA 16652**

### **Article 1**

#### **Name**

The name of this organization shall be Friends of the Huntingdon County Library.

### **Article 2**

#### **Purpose**

The purpose of this organization shall be to maintain an association of people interested in books and libraries; to focus public attention on library services, facilities and needs; to stimulate gifts of books, magazines, desirable collections, endowments, and bequests; to consider means whereby the Huntingdon County Library may render wider services to the community.

### **Article 3**

#### **Membership and Dues**

##### **Section 1**

The membership of this organization shall be open to all interested persons or book related organizations.

##### **Section 2**

There shall be the following classes of membership and annual dues:

Active member - \$10.00 to be renewed annually

Volunteer at Book Sale – no dues

Donation support – individual donation

### Section 3

The membership year shall begin on January 1 and end on December 31.

The membership drive will be held in the spring.

## **Article 4**

### **Officers and Duties**

1. Chair
  - a. A chair person will preside at all meetings. Agendas for meetings will be sent to members before all meetings.
  - b. This position can be shared designating it as Co-chairs of this organization.
2. Secretary
  - a. A secretary will keep all minutes for meetings and be custodian of these records. Minutes will be sent to all members.
3. Treasurer
  - a. A treasurer shall keep a record of all financial interactions and monitor the bank account of this organization. The treasurer will provide an update of finances at each regular meeting. The treasurer will supply all requested financial records for tax purposes to providing agency. The treasurer will be custodian of all financial treasurer with\_records. A bank signature card will be held by the treasurer with 2 peoples names on the signature card.
4. The term of all officers will be 2 years. The positions are open to all members of the Friends Group.

## **Article 5**

### **Meetings**

#### Section 1

Meetings will be held every 2 months with days and time to be determined by the group. Special meetings may be called by the chair, depending on needs of this organization.

#### Section 2

The quorum for decision making will be the majority of people in attendance at the meeting.

## **Article 6**

### **Special Committees**

#### Section 1

Sub-committees may be formed as needed to support the purpose of this organization.

#### Section 2

A sub-committee may keep minutes and separate financial records.

A sub-committee will submit reports and financial updates at all meetings.

#### Section 3

A sub-committee can be disbanded as necessary

## **Article 7**

### **Bylaws**

Bylaws will be reviewed yearly (first meeting of the year) by the committee and amended as needed by those present at the meeting.

## **Article 8**

### **Pennsylvania Citizens for Better libraries (PCBL)**

The Friends of the Huntingdon County Library joined the PCBL as an affiliate member as of *September 2023*. This organization provides an umbrella tax exemption (IRS 501(c)(3)). It also is an advocacy voice for Pennsylvania public libraries.

## **Article 9**

### **Dissolution**

In the case of dissolution of this organization, all funds and properties, after payment of all debts, shall be donated to the Huntingdon County Library.

These are the Bylaws as of February 10, 2026

## **Addendum**

### **IRS Statement for Corporations and Associations**

Articles of Incorporation of Friends of the Huntingdon County Library. The undersigned, a majority of whom are citizens of the United States, desiring to form a Non-Profit Corporation under the Non-Profit Corporation Law of Pennsylvania, do hereby certify:

First: The name of the Corporation shall be Friends of the Huntingdon County Library.

Second: The place in this state where the principal office of the Corporation is to be located is the City of Huntingdon, Huntingdon County.

Third: Said corporation is organized exclusively for charitable, religious, educational, and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Fourth: The names and addresses of the persons who are the initial trustees of the corporation are as follows:

Name: Ann Proctor Address: 21427 Shore Valley Rd Three Springs, PA 17264

Pat McNeal Address: 7234 Stone Creek Ridge Rd Huntingdon PA 16652:

Fifth: No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article Third hereof. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or (b) by a corporation, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Sixth: Upon the dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

In witness whereof, we have hereunto subscribed our names this 11 day of July 2023.

